

Westfield Fire and Rescue District

Regular Meeting
April 4, 2016

Trustee Thombs called the meeting to order at 6:07 PM. Roll call: Likley- aye, Thombs- aye. Absent: Schmidt.

Comments from the floor- none

Chief's Report

- 28 total runs for the month of March; 16 EMS, 9 fire, 3 vehicle; 21 Township, 3 Village, 1 Lodi, 1 Lafayette, and 2 Seville
- Insurance Service Office report-5/5x rating which is better than the 6/5x rating from last year. First number reflects fire hydrants and the second number reflects the rural areas that don't have hydrants. Rating clarification from ISO will be delivered by the Chief at the next meeting to better explain the report.
- Hot water gas heater is leaking and needs to be replaced.
- WFRD will provide Wellness Checks- Lodi on April 25th for firefighters. SOG's best route to go but can look into placing into policy handbook. Chief will send the Trustees an addendum to place in the Employee Handbook and the Chief would like next year to make this mandatory.
- Vanessa Folks and fire truck- Chief will make sure the check is ready for the truck. Truck is on display at the FDIC and then the truck will go to Lima Ohio where they will finish mounting tools. When it is delivered it will be ready for service. Final inspection will be on the Thursday before the FDIC.
- Survey from the Medina County Emergency Management Services (hazard assessment) has been filled out and returned by the Chief. The Trustees will work on their survey with the Chief later this week.
- Chief will handle the membership portion of the employee insurance (VFIS \$1.00 and beneficiary form). All new members have received their employee handbook packets. Chief will deliver to Zweifel the signature sheets. Some college students have not signed yet.
- Free tickets to the FDIC and the Chief would like to purchase one more ticket and pay for room.

Thombs makes a motion for the WFRD to pay for the ½ price ticket and one room; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Schmidt arrives at 6:22 PM

Minutes to be approved

Likley makes a motion to accept the March 21, 2016 meeting minutes as corrected; seconded by Schmidt. Roll call: Schmidt- aye, Thombs- aye, Likley. The motion passes.

Likley makes a motion to accept the March 30, 2016 Budget meeting minutes as submitted; seconded by Schmidt. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes

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Fiscal Officer's Report

- Payments in the amount of \$4,117.98
- Fund status in the amount of \$391,339.59
- Pilot was billed on 3-1-16 and the payment date was 3-16-16. Payment is past due.
- The payment on the speaker was for a microphone for a radio.
- Anthem Life Insurance is the payment from last month.

Thombs makes a motion to pay the bills in the amount of \$4,117.98 as submitted; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Announcements

WFRD regular meeting on April 18, 2016 at 6:30 PM

Likley asked the Fiscal Officer if she could explain the UAN 2016 billing/ service fees. Likley was concerned that Auditing fees were spent in the line item and that Zweifel could not explain what the quarterly UAN fees were. Likley was also concerned that there were auditing fees in October in the amount of \$1865.00; January 6, in the amount of \$1794.00; March 28 in the amount of \$2,542.00 (for the September audit fees). The appropriated UAN fees for 2015 were \$1250 and the expenses out were \$1,000 and yet the appropriated UAN fees for 2016 was \$6,200. Likley did not want auditing fees in this line item. Likley asked if all of the 2015 auditing fees were paid, Zweifel responded yes. Audit fees were higher than the Trustees anticipated. Zweifel stated that the fees were \$297.00 x 3 equaling \$891.00 per quarter for the 2016 year. Likley also asked about the April 1st \$618 entry which does not match the \$891.00 amount. Likley would like some information regarding the UAN fees at the next meeting and total amount for the 2013/14 audit completed in 2015.

Likley was concerned about the deductible for the Health Insurance that Fiscal Officer Zweifel provided in the 2015 appropriation status, which contradicted what the insurance company provided and the documentation that Likley has. Likley would like to go over this at a later time with Zweifel. She agreed. There is a considerable discrepancy between the two reports.

Thombs makes a motion to adjourn at 6:45 PM; seconded by Likley. Roll call: Thombs- aye, Likley- aye, Schmidt- aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

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Date approved: 18 April 2016

Trustee William Thombs, Chair

Trustee James Likley

Trustee Michael Schmidt